

State Scholarship Application Procedures

HOW TO APPLY FOR YOUR SCHOLARSHIP

Scholarships may be utilized in one of two ways:

1. **ACCREDITED** college/university expenses.
2. Outstanding educational loans.

1. ACCREDITED COLLEGE/UNIVERSITY EXPENSES

Scholarships will be paid for tuition for **CURRENT** credit courses only to those students in good academic standing (cumulative GPA of 2.0 or greater) and are full-time students, which is defined by a student maintaining at least twelve (12) credit hours per semester. A scholarship recipient must prove their academic standing through an Official Transcript from the accredited college/university, may not have an Academic Warning, be on Academic Probation, be in Academic Recovery or have been granted Academic Dismissal Status in order for scholarship awards to be sent on the recipient's behalf.

Parking fines, bus passes, ID cards, library fines, health insurance or other non-tuition related items, such as course fees, are **NOT** covered. Expenses such as room and board, key fees, deposits, utilities (electric, gas, cable, landline phone, internet services etc.) are **NOT** covered.

Requests for scholarships are initially processed by the Arizona Volunteer Scholarship foundation and upon approval a letter and accompanying check will be sent to the Contestant. It is the Contestant's responsibility to ensure the check is presented to the appropriate college, university, lending institution, etc. for processing.

All statements and invoices must be presented with the Request for Reimbursement form along with ALL required documentation including:

ONLINE APPLICATION:

1. A completed application filled out in its entirety to the State Director. Application located at <https://www.missarizonavolunteer.com/scholarship-application-procedures>.

EMAIL TO THE STATE DIRECTOR AT INFO@MISSARIZONAVOLUNTEER.COM:

2. A tuition bill *SHOWING A CURRENT BALANCE*.
3. A completed and signed FERPA Form.
4. A completed W-9 Tax Form.

The tuition bill must bear the name of the accredited college or university in letterhead or logo form, the amount owed, as well as the student's name or student ID number. The Foundation cannot and will not reimburse Contestants for expenses that have already been paid to the college or university. The tuition bill **MUST** show a balance owed to the accredited college or university for the **CURRENT** semester. Original documentation must be scanned and emailed as **screenshots are NOT allowed**.

Subject to receipt by Miss Volunteer America Foundation of all required licenses, permits, registrations (collectively "Agency"), scholarship monies will be paid immediately upon receipt of valid statements (i.e., showing a current outstanding balance) from accredited colleges, universities, or schools; however, this process may take up to three (3) weeks, or longer, depending upon the date and time the request is submitted, as well as processing by the college or university, and such Approval by such Government Agency.

2. OUTSTANDING STUDENT EDUCATIONAL LOANS

Scholarship recipients who have completed their education or training may use their Scholarship awards for outstanding student loan obligations, provided the loan is not in default, the recipient is the primary or secondary named on the loan, and provided the student has satisfactorily completed the coursework for which the loan was obtained.

An itemized statement from the lending institution with letterhead or logo must be submitted and must name the Scholarship Recipient as the primary or secondary payer of the loan obligation, and a copy of the Scholarship Recipient's Diploma must be presented in order **for the scholarship to be paid. The loan must be used only for educational purposes.**

All statements and invoices must be presented with the Request for Reimbursement form along with ALL required documentation including:

ONLINE APPLICATION:

1. A completed application filled out in its entirety to the State Director. Application located at <https://www.missarizonavolunteer.com/scholarship-application-procedures>.

EMAIL TO THE STATE DIRECTOR AT INFO@MISSARIZONAVOLUNTEER.COM:

1. An itemized statement from the lending institution with letterhead or logo must name the Scholarship Recipient as the primary or secondary payer of the loan obligation.
2. A completed and signed FERPA Form.
3. A copy of the Scholarship Recipient's Diploma.
4. A completed W-9 Tax Form.

Request for Extension

Use of the scholarship award must begin within twelve months from the date the scholarship monies are disbursed to Contestant's accredited college, university or school, and must be continuous (i.e., used for consecutive semesters) until all scholarship monies have been used. In the event there is any gap in the use of such scholarship award (for example, and without limitation, the scholarship award is not used for consecutive semesters), then the unused balance of the scholarship award may be reclaimed by Arizona Volunteer Scholarship foundation. ***If there are extenuating circumstances that are delaying the use of an applicant's scholarship monies, she may submit a written request for an extension of one year. The written request may be made in the form of an email to info@missarizonavolunteer.com.***

This request must be received **PRIOR** to the end of the one-year period following graduation to be considered. If the request is received past the one-year deadline, it will be denied, and the money will remain in the foundation for future awards.

All cancelled, unrequested, forfeited, or unused portions of scholarships will remain in the Arizona Volunteer Scholarship foundation for future scholarship awards.

If applicant has funds available from her participation in a Teen and/or Miss Volunteer competition, the funds will be disbursed in this order: All TEEN, Local and State funds, then all MISS Local and State funds. **All Local scholarship awards are the responsibility of the Local competitions directors.** If State awards are distributed by the State Organization, they must be paid prior to any National scholarship winnings.

Contestant and/or Scholarship Recipient assumes all responsibility to confirm with State/Local organizations the proper address and method for submission of all scholarship requests.

In the event that the Winner of the State Competition or one of its Runners Up relinquishes their title, the organization will not succeed the scholarships and awards which are applicable to the vacated positions.

Final interpretation of all rules and regulations listed above will be made by the Board of Directors of the Volunteer Arizona Scholarship foundation.

The Arizona Volunteer Scholarship foundation, Miss Arizona Volunteer organization, and Miss Volunteer America LLC, and its affiliates do not provide tax, legal or accounting advice. Please consult your own tax, legal and accounting advisors for questions regarding tax liability.

By signing below, Contestant and/or Scholarship Recipient accepts these rules and regulations.

I, _____, have read and understand the State Scholarship Rules and Regulations.

Contestant Name (Print):

Date:

Contestant Signature: